

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Terence Elliott (Chair), Sally Brooks (LAVA), Fritz Pointer (CLASS), Dionne Perez (CLASS), Sue Van Hattum (NSAS), Rudy Zeller (FSCC), Emilie Wilson (MCHS), Raja Hudson (ASU)

Absent: Chris Tarp, Robert Chan, Rick Ramos

INTRODUCTION OF GUESTS: Leverett Smith, Camilla Parker

CONSENT ACTION ITEMS:

Agenda of August 21, 2006 was approved.

Minutes of May 15, 2006 were approved with corrections. CCC will get five new hires this year in History, PE, ESL, ACSKL, and Human Services.

WELCOME BACK WITH SENATE ANNOUNCEMENTS and OPEN DISCUSSION – Terence stated that the objective this year is to build a stronger Academic Senate Council and to present a firmer grasp of what the Academic Senate means to the Council and to the whole college community. In the past, the chairs of the Faculty Development and Student Services held the two ASC vice-president positions. He asked whether these two positions should continue to hold these positions. He would like the vice president positions to be better committed to attendance.

To clarify the roles and responsibilities of the districts' three academic senates, Terence asked the Senate to define the eleven areas of "academic and professional matters that are stated in Title 5, section 53200, using the document drafted by DVC Academic Senate President called "Enhancing Collegiality in the CCCCDD.

- 1) **Curriculum, including establishing prerequisites and placing courses within disciplines.** The Curriculum and Instruction Committee is a subcommittee of the Academic Senate. The CIC meets twice monthly and deals with curriculum. The ASC makes recommendations to the CIC. The ASC receives a yearly report from the CIC Chair.
- 2) **Degree and certificate requirements.** Degree and Certificate requirements are issued by the CIC along with Department Chair input.
- 3) **Grading policies.** SLO are tied into grading policies. The ASC recommends certain standards to the college regarding SLO, such as writing across curriculum; having a written paper done by every student in each course.
- 4) **Educational program development.** CCC develops community learning programs. Terence will get a list of new programs developed throughout the district. It is the ASC responsibility to keep CCC abreast of new programs.
- 5) **Standards or policies regarding student preparation and success.** New programs offered to prepare students for success. Cultural Pluralism and Information Competency graduation requirements.
- 6) **District and college governance structures, as related to faculty roles.** The District Governance Council meets monthly to review the Governing board agenda. The Council is composed of faculty, classified, management, and student representation indicative of shared governance.
- 7) **Faculty roles and involvement in accreditation processes, including self study and annual reports.** The CIC, subcommittee of the ASC, is writing the Standard Two – Education standard for Accreditation.
- 8) **Policies for faculty professional development activities.** There are no funds at this time for staff development. Rick Ramos is offering training in Pod casting twice weekly. The ASC needs to encourage more staff development training.
- 9) **Processes for program review.** The Program Review and SLO model was developed through ASC.
- 10) **Processes for institutional planning and budget development.** The Chancellor spent most of last year developing the budget process through shared governance.

STANDING SENATE COMMITTEE REPORTS: There were no reports given.

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: The Faculty Title policy (HR Procedure 2030.01) from 2003 will be updated. The ASC will begin to review and possibly revise the bylaws this semester. The ASC will announce that the faculty will have an Academic Senate meeting sometime on All College Day, possibly during the lunch break.

PRESENTATIONS FROM THE PUBLIC: There were no presentations from the public.

NEXT MEETING: The next meeting will be September 18, 2006.

ADJOURNMENT: The meeting was adjourned at 4 p.m.

Respectfully submitted,
Lynette Kral